



UNLOCK YOUR BEST WORK LIFE

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EVERY TIME



Advanced Nurse Practitioner - CAS

To assist in the provision of a quality service to patients contacting the Clinical Assessment Service. The role requires you to function autonomously and within your sphere of competency within a multi-skilled team. You must be able to – via the telephone - assess patients, plan their care, administer treatment and discharge them or refer them as appropriate to other healthcare professionals / external agencies. This will include prescribing for patients as required. The role requires an individual to have the ability to work effectively as part of a multi professional team within a fast pace environment, in line with the protocols and policies of the GP Surgeries aligned to the CAS and Practice Plus Group.

What you'll be doing:

- To receive telephone enquiries from patients, undertake an assessment of the presenting concerns, and give advice as appropriate using agreed protocols and making timely decisions regarding future management. This will include providing self-care advice, referral to another service or a face to face appointment in their home surgery or an out of hours service
- Supporting other clinicians, or liaising with other specialised clinicians to provide the most appropriate outcome for the patient.
- To keep accurate and immediate records of every enquiry, including assessment and advice given regarding patient care, using the computerised systems in place
- To enable patients to carry out self-care as appropriate through the effective communication of evidence-based health care advice
- To assist in the education of patients in the correct use of primary care and emergency care services and other health care related organisations.
- To carry out audit activities on an ongoing basis to ensure continuous development and improvement of a quality service in line with the clinical governance agenda.
- To promote effective communication and networking within the team.
- Facilitate clear patient pathways through primary, community, secondary and tertiary care.
- Take a person centred approach to service delivery, based on clear understanding and experience of the modes for service delivery.
- Be responsible and accountable for assessing health and / or social needs of patients using agreed clinical protocols and clinical guidelines
- Maintain and develop clinical competence and knowledge of care delivery within Primary Care setting using both formal and informal training methods.
- To work closely with the medical practitioners in the provision of quality, evidence-based care to patients.
- Hold a virtual case load and be accountable for delivery and integrated, quality patient care

Location: South West London
CAS

Reporting to: CAS Manager

Hours of work: Flexible shift patterns including Days, Evenings, Weekends and Nights

Education/Qualifications

- 1st level Registered Nurse with current registration with the UK Nursing Midwifery Council (NMC)
- Evidence of Continuous Professional Development (CPD)
- Post registration qualification in autonomous practice or equivalent
- Independent Nurse Prescriber

Experience:

- Proven post registration experience including evidence of working in any of these following clinical areas;
 - Accident & Emergency
 - Primary Care environments
 - Minor Injuries / Illness Units
 - Acute specialities at a senior level
- Experience of working autonomously
- Evidence of teaching and assessing others
- Experience of working within a multi-disciplinary team

Skills and Knowledge

- Evidence of autonomous working and the skills in physical assessment required, diagnosis and treatment by use of portfolio
- Ability to communicate effectively, verbally and in writing
- Basic IT skills
- Ability to demonstrate clinical expertise and knowledge of audit
- Demonstrable critical reasoning skills and decision making
- Demonstrable evidence of multi-professional / multi agency working
- Ability to prioritise patient care

Skills and knowledge continued:

- Perceptive, flexible and effective leadership skills
- Complete understanding of the medico-legal aspects of the role
- Full understanding of equal opportunities, diversity and cultural issues which may arise in the role
- Friendly and approachable
- Good presentation of self, enthusiastic, flexible, innovative
- Committed to customer care and first-class service provision
- Flexible attitude to working arrangements
- Adaptable, friendly, polite, courteous and caring
- Motivated and committed
- Ability to work within a pressurised environment
- Receptive to feedback and the willingness to learn and develop
- Mentally and physically fit to undertake the role

Education and Training

- To work within the professional Code of Conduct and other directives as defined by the NMC.
- To undertake appropriate personal and professional development to meet the requirements of CPD/ NMC Registration.
- To demonstrate a clear understanding of the accountability and legal implications of the nurse triage role.
- To participate in regular performance review using agreed competency framework appropriate to the individual's scope of practice.
- Apply up to date research-based findings to nursing practice, thus ensuring best evidence based practice is followed.
- Show commitment to lifelong learning and a learning environment through personal example and dissemination of skills, attitude and knowledge to others.



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Communication

- Ensure that identified lines of communication are maintained with patients, colleagues and external agencies to demonstrate politeness and courtesy and sensitivity promoting the corporate image of Practice Plus Group.
- Communicate and liaise with all healthcare staff.
- Play a role in ensuring that team members are aware of local and general Health & Safety matters, Clinical Governance and other on-going issues, which arise including patient safety issues.
- Provide and organise support through the means of clinical supervision in accordance with Practice Plus Group company policy.
- Demonstrate the ability to be able to motivate and persuade others through advanced communication skills.
- Effectively communicate with line managers
- Must be able to deputise when requested for the Modern Matron / Lead Nurse

Clinical Professional Responsibilities

- Act as a positive role model to staff and patients.
- Assess individual's health needs.
- Provision of holistic care.
- Administer treatment within local guidelines / protocols.
- To maintain competencies associated with the role ensuring you are working within your own limitations / scope of practice.
- Administer medication within Patient Group Directions or if qualified and appropriate to the centre via Independent Nurse Prescribing.
- Develop / maintain advanced clinical skills. i.e. x-ray interpretation, suturing, plastering, nurse led services.
- Referral / sign posting to appropriate health professionals / services.
- Provide patient information and education.
- Ensure Practice Plus Group clinical protocols are adhered to at all times.
- Work at all times within the NMC Code of professional practice.
- Support line managers.
- To participate and assist in the setting of standards of patient care based on sound research findings.
- Maintain own personal and professional development plan, in line with Practice Plus Group's company and service objectives.
- Participate in regular clinical supervision.
- Support and supervise junior staff/students.
- Be conversant and comply with the Service's fire precautions and procedures for evacuation and emergency resuscitation.
- To maintain standards of infection control within the unit and during clinical care and to assist patients to maintain their own infection control needs

Education and Training

- Ensure updated mandatory training requirements are met and equipment training records are maintained

Clinical Governance

- To participate and assist in the systematic monitoring, review and evaluation of nursing practice through clinical audit
- To participate and assist in the setting of standards of patient care based on sound research findings
- Work within Practice Plus Group`s Clinical Governance framework.
- Take a personal responsibility to maintain NMC registration and professional development in line with the expectations of the role.
- Promote clinical excellence and best evidence based practice reflecting Practice Plus Group`s nursing philosophy.
- Maintain confidentiality of information regarding patients, families and friends at all times
- Participates in the reporting of Clinical and Non-Clinical Risk Assessments and incidents
- Be conversant and comply with Practice Plus Group`s Health and Safety Policy
- Assist in the investigation of verbal and written complaints according to Company Policy



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Quality Issues

- Promote clinical excellence and best evidence practice reflecting Practice Plus Group`s nursing philosophy.
- Act responsibly as an employee to maintain a safe and healthy environment for service users, visitors and staff.
- Reporting any incidents as per local guidelines.
- Advocate for patients where feedback has been received

Performance Assessment

- Participate fully in an annual appraisal process and agree a personal development plan that will ensure that the objectives of the individual, the team are achieved

NOTE: This job description is not intended to be an exhaustive list of all duties, and responsibilities associated with the job. Other duties may be assigned.